

FLTA POINTS OF CLARIFICATION

I. Nominations and rankings verses placements

Please note: a nomination does not necessarily guarantee a placement. As stated in the cable, “final selection is dependent on approval by the J. William Fulbright Foreign Scholarship Board (FSB) and our ability to match the requests of U.S. host institutions with the language skills of the applicant pool.”

Placement is dependent upon the requests of US institutions for specific languages and further constrained by limited funding, which is why some of your candidates may not be considered in your ranked order and why they might not all be placed.

Please address any issues regarding the number of placements funded for FY 2009 to your region’s ECA branch officer.

II. TOEFL or IELTS scores

Satisfactory TOEFL or IELTS scores should be obtained from candidates prior to nomination stage.

III. What constitutes a complete application package?

1. A complete application package includes these documents:

Program Partners:

- An FSB transmittal form (to be sent to both IIE and ECA)
- Nominee list
- An Evaluation checklist cover page (sent to IIE, which will indicate that all items are in a candidate’s dossier and/or what items are missing)
- Selection Committee Advice Forms (completed online at <https://admissions.embark.com/> by accessing candidate applications)
- Online Applications (moved to the *Manage* screen in Embark)
 - Principals and Alternates identified

Candidates:

- Completed online application
- A TOEFL or IELTS score (emailed to IIE or uploaded on Embark)
- Complete transcripts (emailed to IIE or uploaded on Embark)
- Three letters of reference (submitted by recommender on Embark, or uploaded to the candidate application)
- The Personal information form (to be completed and signed by the candidate; can be emailed to IIE or uploaded on Embark)
- A Fulbright medical form (should be submitted to IIE via email no later than one month from the date a nominee has accepted an offer of assistantship)
- A valid passport (uploaded with application submission in Embark or emailed to IIE within 30 days of an accepted offer of assistantship)